



MALMESBURY TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on the 26th November 2024 at 7.00 p.m.

Present: Cllrs: J Slade (Chair), R Sanderson (Vice Chair), P Exton, I Wallis, R P Jones

Also present: Lisa Dent (Dep Town Clerk), Cllrs M Crawford-Price, S D'Arcy, one member of the public and four representatives from proposed property development team

PE/24/179 To receive presentation re proposed planning application and work to Knees building

A presentation was received. The proposed development includes retaining the ground floor as retail space; conversion of the upper floors into housing and further housing with parking to rear of building.

PE/24/180 Public Question Time in respect of items included in this agenda

Questions followed the presentation which included parking provision, whether the housing units would be available to rent or buy, the affordability/pricing of the proposed housing, use of space between main building and housing units in car park, timings for the proposed project. These items were clarified by the development team, who were thanked for attending.

7.35 pm Cllrs M Crawford-Price, S D'Arcy one member of the public and four representatives from Knees proposed development team left the meeting

PE/24/181 To receive Declarations of Interest in accordance with the Council's Code of Conduct.

None received.

PE/24/182 To receive apologies for absence.

Apologies received from Cllrs W Jones and K Drake. It was noted Cllr L Crawford-Price has stepped down from membership of this committee and a replacement councillor is sought.

PE/24/183 To approve minutes of the meeting held on the 5th November 2024 .

The minutes were approved and signed as a correct record. Parking agreement expenditure has been processed through the accounts and the data from take-up of free parking in expected quarterly. Car parking coding in accounts to be corrected.

PE/24/184 To agree and representation for or against Dyson Estates Ltd application for a one-day premises license at Dyson Village, Malmesbury, SN16 0QF

It was agreed the committee has no objection to the one-off license.

PE/24/185 To receive Highways Improvement requests

1. Weavers Cottage. It was agreed this would best be resolved through requesting a vehicle weight limit restriction and/or change of width of carriageway through Wiltshire Council Highways Dept.
2. Gloucester Street. It was agreed to refer this issue to Wiltshire Council Highways Dept and it was noted that the committee intends to request a 20mph assessment along Gloucester Road to inform on possible improvements to The Triangle junction.

3. Cuckingstool Bridge. It was agreed this would be a joint approach with Malmesbury St Paul Without Parish Council as the area concerned crosses the parish boundary (any contribution to costs would be split accordingly). It was agreed to submit this for further consideration to Local Highways and Footpaths Improvement Group and Cllr Sanderson will request that trees in this area are cut back to allow street lighting to operate effectively.

PE/24/186 Budget Setting - To review Market Cross Ear Marked Reserve

It was noted the Ear Marked reserved for Listed Buildings/Market Cross is currently £10,739.72 for the remainder of this financial year to 31st March 2024.

PE/24/187 Budget setting – To identify projects the committee wishes to undertake and agree budget items requests

The first phase of Market Cross works was agreed at estimate of £7855 net (expenditure from EMR Market Cross/Listed Buildings) and that we proceed with these works to be scheduled in Feb 2025 to be completed by end of financial year.

It was agreed to request:-

- Strategic Planning increase to £15,000 to include bins upgrade project, signage projects, LHFIFG contributions.
- Parking Agreement costs increase to £9770 Station Yard and £1500 Cross Hayes.
- An increased Ear Marked Reserve (EMR) for 25/26 Listed Buildings/Market Cross to £20,000 to enable second phase of Market Cross works.
- A new EV Charging EMR of £10,000 to enable any feasibility or background works on what will be government funded installations but may require Malmesbury Town Council to cover some costs.
- (From Central Council) That 4176 Professional Fees increased by £1000 to enable any additional works required by flood consultant Dr Whitlow.
- (From Central Council) That 4197 Refuse Collection is increased by £1050 for the additional cost of recyclable litter management.

PE/24/188 To consider planning applications received since the last meeting.

WC Ref: PL/2024/09949 - 19 Glovers Court, Malmesbury SN16 0AT

Treeworks – It was agreed to submit No Objection.

WC Ref: PL/2024/09859 - 12 Crab Tree Close, Malmesbury, SN16 0AF

Treeworks – It was agreed to submit No Objection.

WC Ref: PL/2024/10257 - 48 Kings Wall, Malmesbury, Wilts SN16 9BJ

Treeworks – It was agreed to submit No Objection.

WC Ref: PL/2024/10254 - Watersmeet, 43 Baskerville, Malmesbury SN16 9BS

Treeworks – It was agreed to submit No Objection.

WC Ref: PL/2024/10416 - The Cliff, 5 Gloucester Road, Malmesbury SN16 9JS

Treeworks – It was agreed to submit No Objection.

WC Ref: PL/2024/10179 - Town Hall, Cross Hayes, Malmesbury, SN16 9BZ

The application, as part of refurbishment and essential works to the basement and Old School Room, was noted.

PE/24/189 Update on Standing Items

Triangle Junction

The committee agreed to raise a traffic survey request to check speeds along Gloucester Road to assist in deciding if to request an official 20 mph assessment.

Market Cross

Covered under budget setting.

Wheeler Way

To note there is no update - Victoria Purton (Rural Estates Surveyor, Wiltshire Council) has advised enquiries are being made.

Dual recycling bins for general refuse/recyclables

Dep Town Clerk has made contact with Wiltshire Council requesting clarification of any permission needed to siting new bins and the removal of Wiltshire Council owned bins and we await their response.

The number of dual purpose bins to order was agreed as X5.

The locations were agreed as:-

Town Hall frontage, Cloister Gardens, Birdcage Walk, Station Yard, Town Centre Co-Op

Following consideration of 3 quotations obtained, it was agreed that the bins will be supplied by Sweetnam and Bradley.

Next steps include:-

Follow-up approval request from Wiltshire Council and update re locations and enquire of underground services and utilities for installation process.

Liaison with Wiltshire Council re installation dates and collection of their bins.

Contact McCarthy re collection of recyclables to request a weekly collection.

It was noted that the recyclable waste will be stored at Town Hall pending collection in a designated storage area, that there will be communication with the Athelstan Statue group of location of Birdcage Walk bin. The Market Cross bin will move to the bench area and will be replaced with the bin from Cloister Gardens which is in better condition.

Accessibility Survey

This item is deferred to the next meeting.

The meeting was closed 8.35 p.m.